

OAA Admission Course – Required Reading and Resources

Required Reading

1. *Architects Act*, R.S.O. 1990 c. A. 26
2. *Architects Act Regulations*, R.R.O. 1990 Reg 27
3. OAA By-Laws
4. OAA Code of Ethics
5. OAA Regulatory Notices and Practice Tips – RN.0.0, PT.0.0, and as identified on each lecture syllabus
6. OAA 600-2021 A – OAA Standard Form of Contract for Architect's Services
7. OAA 600-2021 GUIDE – Guide to the Standard Form of Contract for Licensed Member's Services
8. OAA 800–2021 OAA – Standard Short Form of Contract for Architect's Services
9. OAA 800-2021 GUIDE – Guide to the Standard Short Form of Contract for Licensed Member's Services
10. OAA 900-2021 A – Standard Form of Subcontract Between Architect and Subconsultant
11. OAA 900-2021 GUIDE – Guide to the Standard Form of Subcontract Between Licensed Member and Subconsultant
12. OAA/OGCA Document 100-2018 - OAA/OGCA Take-Over Procedures (Updated 2024 version anticipated in Fall 2024)
13. CCDC 01-2020 Master Specification for Division 01-2020 General Requirements
14. CCDC 2-2020 Stipulated Price Contract
15. CCDC 21-2016 A Guide to Construction Insurance
16. CCDC 22-2002 A Guide to Construction Surety Bonds
17. CCDC 23-2018 A Guide to Calling Bids and Awarding Construction Contracts
18. CCDC 24-2022 A Guide to Model Forms and Support Documents

Resources

Provincial Acts & Regulations

At the [Ontario e-laws web site](#), click on either English or French to enter the web site. In the search tab type in name of act i.e. "architects act" and press "Enter". Access and follow the instructions for downloading each of the following:

- *Architects Act* and Regulation 27
- *Construction Act* and Regulations
- *Limitations Act*
- *Occupational Health and Safety Act* & Regulations for Construction Projects
- *Accessibility for Ontarians With Disabilities Act*
- *Ontario Building Code Act* and Regulations
- *Planning Act*

The 2012 [Ontario Building Code Compendium](#) may be downloaded from the MMAH. This includes Volumes 1 & 2. On April 1, 2025 all permit applications must be submitted using the 2024 Building Code.

NEW The 2024 Ontario Building Code Compendium has been released and comes into effect on January 1, 2025. Learn more about the [new edition and the transition period](#).

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Canadian Construction Documents Committee

(Note: Access to an educational version of [the following documents](#) is available on the OAA Website. Due to licensing restrictions, it is available to OAA members only. Non-members must obtain their own copies of the documents.)

- CCDC 2 - 2020 Stipulated Price Contract
- CCDC 01 – 2020 Master Specification for Division 01 – 2020 General Requirements
- CCDC 3 - 2016 Cost Plus Contract
- CCDC 5A - 2010 Construction Management Contract – For Services
- CCDC 5B - 2010 Construction Management Contract – For Services And Construction
- CCDC 10 -2018 A Guide to Construction Project Delivery Methods
- CCDC 14 - 2013 Design-Build Stipulated Price Contract
- CCDC 15 - 2013 Design-Builder/Consultant Contract
- CCDC 17 - 2010 Stipulated Price Contract between Owner and Trade Contractor for Construction Management Projects
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- CCDC 16 – 2024 Guide to Changes in the Contract
- CCDC 20 – 2024 Guide to Construction Contract Administration
- CCDC 21 - 2016 A Guide to Construction Insurance
- CCDC 22 - 2002 A Guide to Construction Surety Bonds
- CCDC 23 - 2018 A Guide to Calling Bids and Awarding Contracts
- CCDC 24 - 2022 A Guide to Model Forms and Support Documents
- CCDC 30 – 2018 Integrated Project Delivery Contract

[Ontario Association of Architects](#)

[OAA Licensing Procedures](#)

[Practice Advisory Knowledge Base](#)

- OAA Practice Tips
- OAA Regulatory Notices
- PEO/OAA Joint Bulletin - Design and General Review Requirements for Buildings in the Province of Ontario
- Practice Advisory Newsletters (bi-monthly)

[Documents & Publications](#)

- OAA 600-2021 A, and OAA 600-2021 GUIDE
- OAA 800-2021 A, and OAA 800-2021 GUIDE
- OAA 900-2021 A, and OAA 900-2021 GUIDE

Note: Learners should also look for announcements of new and revised OAA Documents. The announcements will appear on the OAA Website, in the Practice Advisory Newsletter, in OAA News, and on social media.

[Examination for Architects In Canada \(ExAC\)](#)

[Pro-Definity Insurance Company](#)

[Architects Insuring Architects](#)

[Pro-Definity Bulletins](#)

[The Straight Line Newsletter](#)

[Claims Stories](#)

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Other Resources

CodeNews Government of Ontario

Why Subscribe: The CodeNews email subscription provides up-to-date information about the Ontario Building Code, including minister's rulings, amendments to the Building Code Act and Building Code, seminars and courses in your area, decisions from the Building Code Commission, and authorizations from the Building Materials Evaluation Commission

How to Register: <https://www.iaccess.gov.on.ca/BCNewsWeb/subscribe.xhtml>

National Research Council Government of Canada

Why Subscribe: The NRC is responsible for the national model codes, and through the Construction Portfolio (formerly Division of Building Research/ Institute for Research in Construction) conducted world leading primary research and published many documents and papers on construction practices such as the Canadian Building Digests and Building Notes

How to Register: <https://nrc.canada.ca/en/subscribe/>

Lexology Law Business Research Ltd., London, United Kingdom

Why Subscribe: A great source for information about court decisions, legislative changes, and proposed legislation. You don't have to be a lawyer to sign up for free. The scope is international, with contributions from 900+ law firms, but you can filter it to receive just the information you want about one or more of 228 countries or regions and one or more of 50 legal "work areas" such as construction, copyrights, professional negligence, projects and procurement, environment and climate change, internet and social media, and planning. You can choose to receive updates twice per week, weekly or daily

How to Register: <https://www.lexology.com/account/register.aspx>